

Everest Training Centre.

MANAGEMENT AND LEADERSHIP CONSULTANTS

TRAINING CALENDAR 2025/2026

NITA REG: TRN/1478

PROGRAMS	START DATE	END DATE	VENUE	COST + VAT
PERSONAL EFFECTIVENESS AT WORKPLACE				
Fundamentals of Communications Intelligence Training	22 Sept 2025	26 Sept 2025	Naivasha	Ksh89,000.00
AI and Predictive Analytics for Financial Risk Modeling Training	15 Sept 2025	19 Sept 2025	Mombasa	Ksh89,000.00
Certification in Public Relations and Government Branding Course	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Mastering Personal & Interpersonal Skills Training for Administrative Professionals	20th April 2026	24th April 2026	Mombasa	Ksh89,000.00
Risk Based Operational Decision-Making Course for Supervisors	22 Sept 2025	26 Sept 2025	Mombasa	Ksh89,000.00
High Performance People Skills for Customer Care Professionals Course	15 Sept 2025	19 Sept 2025	Mombasa	Ksh89,000.00
Emotional Intelligence Course for Team Management Training	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Managing Personal Performance with OKR (Objectives and Key Results) program	20th April 2026	24th April 2026	Naivasha	Ksh89,000.00
Effective Supervisory Skills Course for Line Managers Course	22 Sept 2025	26 Sept 2025	Mombasa	Ksh89,000.00
Management Development Programme for Executive Assistants	15 Sept 2025	19 Sept 2025	Mombasa	Ksh89,000.00
AI in Marketing – Personalized Marketing and Customer Analysis	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Ethical Leadership for House Keeping Supervisors Program	20th April 2026	24th April 2026	Mombasa	Ksh89,000.00
ACCOUNTING, FINANCE & TAXATION PROGRAMS				

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Advanced MS Excel Modelling & Reporting for Financial Institutions Program	14 th July 2025	18 th July 2025	Mombasa	Ksh89,000.00
Best Practices in Financial Processes & Controls Program	22 nd Sept 2025	26 th sept 2025	Mombasa	Ksh89,000.00
Best Practices in Internal Audit Function for Competitive Advantage Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Cash and Credit Management for Financial Institutions Program	4 th Aug 2025	8 th Aug 2025	Mombasa	Ksh89,000.00
Contemporary Issues In Taxation, Audit and Finance Training	15 th Sept 2025	19 th Sept 2025	Mombasa	Ksh89,000.00
Corporate Fraud Detection, Analysis & Mitigation Program	13 th Oct 2025	17 th Oct 2025	Naivasha	Ksh89,000.00
Corporate Governance and Ethics Training	15 Sept 2025	19 Sept 2025	Mombasa	Ksh89,000.00
Corporate Governance: Principles, Policies and Best Practices	22 Sept 2025	26 Sept 2025	Mombasa	Ksh89,000.00
Credit Analysis for Competitive Advantage program	30-Jun-2025	4-Jul-2025	Mombasa	Ksh89,000.00
Debt and Credit Management Best Practices Program	15 Sept 2025	19 Sept 2025	Mombasa	Ksh89,000.00
Enterprise risk management for competitive advantage program	22 Sept 2025	26 Sept 2025	Mombasa	Ksh89,000.00
Financial Change and Risk Management for government entities Program	15 Sept 2025	19 Sept 2025	Mombasa	Ksh89,000.00
Forensic Accounting for Public entities Training	20th April 2026	24th April 2026	Mombasa	Ksh89,000.00

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IFRS Technicalities and Advanced Budget Presentation Administration and Management Techniques Course	18th Aug 2025	22nd Aug 2025	Naivasha	Ksh89,000.00
Investor Relations and Assets Management Training	22nd Sept 2025	26th sept 2025	Mombasa	Ksh89,000.00
Lean Tools for supervision of teams Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Loan Negotiations and Restructuring Techniques training	4th Aug 2025	8th Aug 2025	Mombasa	Ksh89,000.00
Monitoring and Measuring Enterprise Value Program	13th Oct 2025	17th Oct 2025	Machakos	Ksh89,000.00
Risk Based Auditing for Corporate Entities Program	24 th Nov 2025	28 th Nov 2025	Naivasha	Ksh89,000.00
CREDIT MANAGEMENT FOR FINANCIAL INSTITUTIONS				
Corporate Credit Governance: Principles, Policies and Best Practices Program	15 th Dec 2025	19 th Dec 2025	Mombasa	Ksh89,000.00
Best Practices in Credit Management and Legal Issues Training	5 th Jan 2026	9 th Jan 2026	Mombasa	Ksh89,000.00
Business Intelligence Planning and Implementation for Credit Professionals Program	2 nd Feb 2026	6 th Feb 2026	Mombasa	Ksh89,000.00
Corporate Credit Analysis & Debt Management Skills Training	9 th March 2026	13 th March 2026	Mombasa	Ksh89,000.00
Credit Analyst and Relationship Management Program	13 th April 2026	17 th March 2026	Machakos	Ksh89,000.00
Credit Control and Debt Management Course	4 th May 2026	8 th May 2026	Mombasa	Ksh89,000.00
Credit Governance & Compliance for Senior managers Training	8 th June 2026	12 th June 2026	Mombasa	Ksh89,000.00

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Credit Risk Assessment and mitigation Strategies Training	24th Nov 2025	28th Nov 2025	Mombasa	Ksh89,000.00
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Customer Relations in Debt Management Program	30-Jun-2025	4-Jul-2025	Mombasa	Ksh89,000.00
Debt Collection, Recovery, Negotiation, and Credit Control Management	5th Jan 2025	9th Jan 2026	Mombasa	Ksh89,000.00
Debt Recovery Management for Competitive Advantage	2nd Feb 2026	6th Feb 2026	Mombasa	Ksh89,000.00
Fundamentals of Credit Management and Debt Collection Skills Training	9th March 2026	13th March 2026	Nairobi	Ksh89,000.00

CUSTOMER SERVICE, PUBLIC RELATIONS & COMMUNICATION PROGRAMS

Behavioral Management & Emotional Intelligence for Customer Care Professionals	15th Sept 2025	19th Sept 2025	Mombasa	Ksh89,000.00
Basic Sign Language Skills for Customer Care Professionals Training	13th Oct 2025	17th Oct 2025	Nakuru	Ksh168,000.00
Strategies for Workplace Conflict Management and Negotiation Skills program	24th Nov 2025	28th Nov 2025	Mombasa	Kshs. 89,000
Best Practices for Customer Service & Records Management Training	15th Sept 2025	19th Sept 2025	Mombasa	Ksh89,000.00
Beyond Customer Service for Call Center Professionals Program	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Beyond Customer Service: Service Quality and Excellence Program- Module II	24th Nov 2025	28th Nov 2025	Naivasha	Ksh89,000.00
Brand Management and Customer Service Fundamentals Training	15th Sept 2025	19th Sept 2025	Machakos	Ksh89,000.00

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Certificate in Sign Language and Interpretation for Front Office Professionals Course	13th Oct 2025	17th Oct 2025	Mombasa	Ksh234,000.00
Certificate In Sign Language for Front Office Professionals Training	5th Jan 2025	9th Jan 2026	Mombasa	Ksh234,000.00
Corporate Communication and Customer Relation Essentials Program	2nd Feb 2026	6th Feb 2026	Mombasa	Ksh89,000.00
Corporate Communication and Public Speaking for Customer Care Professionals	9th March 2026	13th March 2026	Naivasha	Ksh89,000.00

Corporate Communications, Report Writing & Customer Relation Essentials Program	16-Jun-2025	20-Jun-2025	Nakuru	Ksh89,000.00
Customer Care & Communication Design Strategies for Competitive Advantage Training	5th Jan 2025	9th Jan 2026	Naivasha	Ksh89,000.00
Customer Experience & Delight for Front office Professionals Program	2nd Feb 2026	6th Feb 2026	Mombasa	Ksh89,000.00
Customer Relationship Management Principles Program	5th Jan 2025	9th Jan 2026	Mombasa	Ksh89,000.00
Customer Service Intelligence for business Development Program	2nd Feb 2026	6th Feb 2026	Nakuru	Ksh89,000.00
Customer Service Leadership for Departmental Heads Training	9th March 2026	13th March 2026	Mombasa	Ksh89,000.00
Customer Service Leadership, Communication & Telephone Etiquette Training	5th Jan 2025	9th Jan 2026	Nakuru	Ksh89,000.00
Effective Customer Care Management and Leadership Training	15th Dec 2025	19th Dec 2025	Mombasa	Ksh89,000.00
Effective Customer Service Management Tools and Techniques Program	5th Jan 2025	9th Jan 2026	Mombasa	Ksh89,000.00

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Effective Records Management for Customer Care Professionals Training	2nd Feb 2026	6th Feb 2026	Mombasa	Ksh89,000.00
Emotional Intelligence for Call Centre Representatives Training	9th March 2026	13th March 2026	Mombasa	Ksh89,000.00
Foundations Of Public Speaking For Front Office Professionals Training- Module I	13th April 2026	17th March 2026	Nakuru	Ksh89,000.00
Fundamentals of Public Communication and Speech Presentation: A practical Approach Program	15th Dec 2025	19th Dec 2025	Mombasa	Ksh89,000.00
Hospitality, Etiquette and Customer Service Excellence Training	5th Jan 2025	9th Jan 2026	Mombasa	Ksh89,000.00

Interpersonal Communication and Customer Service Management Course	15th Dec 2025	19th Dec 2025	Mombasa	Ksh89,000.00
Management Of Public Relations & Customer Care Training	5th Jan 2025	9th Jan 2026	Mombasa	Ksh89,000.00
Office Management & Hygiene for Office Assistants Training	2nd Feb 2026	6th Feb 2026	Nakuru	Ksh89,000.00
Office Management Skills for Customer Care Professionals Course	9th March 2026	13th March 2026	Naivasha	Ksh89,000.00
Personal Development & Effective Financial Planning Training for Support Staff	13th April 2026	17th March 2026	Mombasa	Ksh89,000.00
Planning and Organizational Skills for Customer Care Professionals Program	15th Dec 2025	19th Dec 2025	Mombasa	Ksh89,000.00
Professional Telephone Skills for the Help Desk Officers Program	5th Jan 2025	9th Jan 2026	Naivasha	Ksh89,000.00
Protocol and International Relations Management Program	2nd Feb 2026	6th Feb 2026	Mombasa	Ksh89,000.00
Public Relations & Protocol Management Program	9th March 2026	13th March 2026	Mombasa	Ksh89,000.00
Public Relations and International Best Practices Program	13th April 2026	17th March 2026	Mombasa	Ksh89,000.00

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Public Speaking and Speech Writing Skills – A practical Approach Training	5th Jan 2025	9th Jan 2026	Mombasa	Ksh89,000.00
Retail Customer Service and Customer Targeting for Financial Institutions Training	2nd Feb 2026	6th Feb 2026	Naivasha	Ksh89,000.00
Service Quality and Customer Satisfaction: Tools and Techniques Course	15th Dec 2025	19th Dec 2025	Mombasa	Ksh89,000.00
Strategic Communication & Business Etiquette Skills for Front office Professionals Training	5th Jan 2025	9th Jan 2026	Mombasa	Ksh89,000.00

Strategic Communication & Corporate Image Management for Front Office Professionals Training	15th Dec 2025	19th Dec 2025	Mombasa	Ksh89,000.00
Strategic Communication, and Negotiation Skills Course	5th Jan 2025	9th Jan 2026	Nakuru	Ksh89,000.00
Supervisory Development Skills for Customer Care Professionals Training	2nd Feb 2026	6th Feb 2026	Naivasha	Ksh89,000.00
Supervisory Skills Development for Customer Service Professionals Program	9th March 2026	13th March 2026	Nakuru	Ksh89,000.00
Top- Notch Customer Service Training	13th April 2026	17th March 2026	Mombasa	Ksh89,000.00
Workplace Ethics and Professional Conduct for Office Assistants Program	15th Dec 2025	19th Dec 2025	Mombasa	Ksh89,000.00
Workplace Ethics, & Service Delivery Excellence for Customer Service Professionals	5th Jan 2025	9th Jan 2026	Mombasa	Ksh89,000.00
Workplace wellness & Stress Management Skills Course for Customer Care Professionals	2nd Feb 2026	6th Feb 2026	Mombasa	Ksh89,000.00
FACILITY MANAGEMENT PROGRAMS				

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Advanced Facilities Management& Maintenance Training	15th Dec 2025	19th Dec 2025	Mombasa	Ksh89,000.00
Advanced Maintenance Management for Technicians Program	13th April 2026	17th March 2026	Mombasa	Ksh89,000.00
Essentials of Facilities Management Program	9th March 2026	13th March 2026	Mombasa	Ksh89,000.00
Facilities Management Leadership and Supervision Program	13th April 2026	17th March 2026	Naivasha	Ksh160,000.00
Foundations of Facilities and Property Management for corporate Entities Training	15th Dec 2025	19th Dec 2025	Naivasha	Ksh89,000.00
Maintenance and Reliability Management: Risk and Reliability Management Training	13th April 2026	17th March 2026	Mombasa	Ksh89,000.00

Maintenance and Reliability Management: Strategic Leadership, Planning and Control	15th Dec 2025	19th Dec 2025	Mombasa	Ksh89,000.00
Security Management, Planning and Asset Protection with Integrated Security Solutions Training	13th April 2026	17th March 2026	Naivasha	Ksh89,000.00
Security Monitoring& Incident Reporting Training	2nd Feb 2026	6th Feb 2026	Naivasha	Ksh89,000.00
HUMAN RESOURCE MANAGEMENT TRAINING				
Pre-Retirement and Investment Options Training	11 th May 2026	15 th May 2026	Mombasa	Ksh240,000.00
Fundamentals of Life Insurance and Retirement Savings Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh240,000.00
Maximizing Retirement Benefits through Social Security Program	10 th Nov 2025	14 th Nov 2025	Mombasa	Ksh89,000.00
Retirement and Financial Planning Program	13 th Oct 2025	17 th Oct 2025	Naivasha	Ksh89,000.00

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INFORMATION AND COMMUNICATION TECHNOLOGY COURSES

Advanced Computer Networks Administration for IT Officer Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Big Data, Data Analytics and Business Intelligence Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh160,000.00
Computer Networks and Administration for IT officers Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Cybercrime and forensic investigation Program	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Database Administration using SQL Training	11th May 2026	15th May 2026	Naivasha	Ksh89,000.00
Design and Implementation of Management Information Systems Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
ICT infrastructure Management for Public Entities Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Information Systems and Auditing Risks Program	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
INSURANCE PROGRAMS				

Best Practices in Long term Insurance Training	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Claims Analysis & Insurance Fraud Investigation Training	20th April 2026	24th April 2025	Machakos	Ksh89,000.00
Effective Records Management in Insurance Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Elements of short-term Insurance Program	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Insurance mediation & negotiation of Disputes Training	23 March, 2026	27 th March, 2026	Mombasa	Ksh89,000.00
Insurance Regulatory Accounts and Returns Training	12 Jan 2026	16th Jan 2026	Mombasa	Ksh89,000.00

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Insurance Risk Assessment and Management: A contemporary Approach Training	13 th Oct 2025	17 th Oct 2025	Naivasha	Ksh89,000.00
Liability Insurance Underwriting & Claims Training	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Operational Excellence for Insurance Professionals Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Reinsurance Fundamentals Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00

MARKETING PROGRAMS

Advanced E- Marketing and Brand Management Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Advanced Sales Communication, Product Packaging & Management Program Module 1	20th April 2026	24th April 2025	Mombasa	Ksh89,000.00
Behavioral Economics & Psychology in Marketing Program	10th Nov 2025	14th Nov 2025	Naivasha	Ksh160,000.00
Brand Management: Aligning Business, Brand & Behavior Training	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Business Development Competencies: Succeeding in Sales Management Function	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Digital and Data-Driven Marketing and Analytics Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00

Effective Consumer behavior analysis for Business development Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Electronic Commerce, Sales and Marketing Program	20th April 2026	24th April 2025	Mombasa	Ksh89,000.00
Fundamentals of Digital Marketing and SEO Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00

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Guerilla Marketing Techniques & Sale Conversion Training	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Integrated Digital Marketing Communication Training	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Market Research and Intelligence: Using Actionable Intelligence for Strategic advantage Training	20th April 2026	24th April 2025	Mombasa	Ksh89,000.00
Marketing Planning & Control Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Product and Brand Management Essentials Program	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Strategic Brand Development and Performance Management program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Strategic Brand Positioning and Marketing Program	20th April 2026	24th April 2025	Mombasa	Ksh89,000.00
OFFICE ADMINISTRATION & SECRETARIAL COURSES				
Basic Project Management For Office Administrators and Secretaries Program	11th May 2026	15th May 2026	Nairobi	Ksh89,000.00
Certified Office Administrative Professional Program	20th April 2026	24th April 2025	Mombasa	Ksh89,000.00
Office Management and Hygiene Course for Office Assistants Program	10th Nov 2025	14th Nov 2025	Naivasha	Kshs. 89,000
Certified Office Administrators Course- (New)	13th Oct 2025	17th Oct 2025	Mombasa	Ksh160,000.00
Developing Core Skills for Senior Administrators and Secretaries In The 21st Century Training	11th May 2026	15th May 2026	Eldoret	Ksh89,000.00
Effective Customer Care and Communication Skills for Office Administrators and Executive secretaries	13th April 2026	17th March 2026	Mombasa	Ksh160,000.00

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Event Management Protocols & Principles for PAs and Executive Secretaries Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Event Management Protocols & Principles Training	20th April 2026	24th April 2025	Mombasa	Ksh89,000.00
Executive Administrative and Personal Assistant (EAPA)	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Fundamentals of Office Management Skills for Support Staff Training	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Management & Leadership for PAs Executive Secretaries Program	11th May 2026	15th May 2026	Eldoret	Ksh89,000.00
Office Management And Effective Administration Course for Support Staff	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Office Management and Effective Administration Skills Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Strategic Skills for Administrative Professionals training	26-Jan 2026	30-Jan 2026	Machakos	Ksh89,000.00
LEADERSHIP, MANAGEMENT AND SUPERVISORY COURSES				
Advanced Certified Strategy and Business Planning Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Strategic Management: Competitive and Corporate Strategy program for managers	20th April 2026	24th April 2025	Nakuru	Kshs. 89,000
Strategic Organizational Change Management in the Public Sector Program	10th Nov 2025	14th Nov 2025	Naivasha	Kshs. 89,000
Effective Management of Digital Saviness Program for managers	13th Oct 2025	17th Oct 2025	Diani, Ukunda	Kshs 89,000
Principles of Leadership and Governance Program	11th May 2026	15th May 2026	Kisumu	Kshs.89,000
Advanced Communication Strategies for Senior Leadership Training	15- Sept 2025	19- Sept 2025	Nakuru	Kshs. 89,000

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Leadership and Change Management for Senior Housekeeping Supervisors Training	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Integrating AI in Workplace Safety Practices for Line Managers program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Basic Lean Thinking + Lean Six Sigma Training	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Best Practices In Corporate Social Investment Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Building Personal Resilience: Managing Anxiety & Mental Health Training	21 st July 2025	25 th July 2025	Mombasa	Ksh89,000.00

Business Process Redesign & Re-Engineering Designs Training	11th May 2026	15th May 2026	Naivasha	Ksh89,000.00
Workplace Conflict Management and Negotiation for Teams Program	20th April 2026	24th April 2025	Mombasa	Ksh89,000.00
Corporate and Business Strategy for Competitive Advantage Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Corporate Events & Protocol Management Training	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Corporate Governance: Risk Management Principles, Policies and Best Practices	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Corporate Planning and Business Analysis for upcoming Managers Program	20th April 2026	24th April 2025	Mombasa	Ksh89,000.00
Agile Leadership using balanced Score Card Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Emotional Intelligence and Competence Skills Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Emotional Intelligence: EQ for Innovative Leadership and Corporate Teamwork Training	20th April 2026	24th April 2025	Mombasa	Ksh89,000.00

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Essential Core Skills of a 21st Century Leader Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Foundations of Leading Through Emotional Intelligence for Emerging Leaders Program	13th Oct 2025	17th Oct 2025	Eldoret	Ksh89,000.00
Fundamentals of Finance and Accounting for Non-Finance Managers	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Leadership in a turbulent Environment for Upcoming Managers Program	20th April 2026	24th April 2025	Mombasa	Ksh89,000.00
Leadership, Influence and Change Management Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Leading with Advanced Analytics and Artificial Intelligence Program	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00

Mental health and wellness training	20th April 2026	24th April 2025	Mombasa	Ksh89,000.00
Performance Management for Public Entities Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Project Monitoring and Evaluation with Data Management and Analysis course	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Strategic Leadership and Business management Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Strategic Communication and Report Writing Skills Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Strategic Thinking, Analysis and Business Planning Skills Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Strategy and Balanced Scorecard for Up Coming Managers Program	14 th April 2025		Mombasa	Ksh 89,000.00
PROCUREMENT AND DRIVERS' COURSES				

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Advanced Fleet Operations, Maintenance and Management Course	23-Jun-2025	5-Jul-2025	Mombasa	Ksh160,000.00
Asset Procurement, Maintenance & Disposal Management	AUG 11 TH , 2025	Aug 15 th , 2025	Mombasa	Ksh .90,000.00
Asset Management and Disposal Masterclass	Sept 22 nd , 2025	Sept 26 th , 2025	Nakuru	Kshs.89,000.00
Inventory, Warehouse & Assets Disposal Management.	Oct 13 th , 2025	Oct 17 th , 2025	Diani	Kshs 90,000.00
Advanced Logistics Management (Transport, Materials Storage and Materials Handling) Training	30-Jun-2025	12-Jul-2025	Mombasa	Ksh160,000.00
Best Practices for Optimizing Warehouse Safety Training	5-May-2025	9-May-2025	Mombasa	Ksh89,000.00
Bidding, Tender and Proposal Administration Program	30-Jun-2025	4-Jul-2025	Mombasa	Ksh89,000.00
Contract Management Principles and Practices Program	5-May-2025	9-May-2025	Mombasa	Ksh89,000.00
Contract Management, Monitoring and Sustainable Procurement in an Organization Training	19-May-2025	23-May-2025	Mombasa	Ksh89,000.00
Contract Risk Management & Compliance: Mastering the Strategic Approach Training	13th April 2026	17th March 2026	Mombasa	Ksh89,000.00

Defensive Driving and Road Safety Program	19-May-2025	23-May-2025	Mombasa	Ksh89,000.00
Effective Contract Management (BIDS & Tender Management Process) Training	13th April 2026	17th March 2026	Machakos	Ksh89,000.00
Effective Tendering, Bidding Strategies & Evaluation	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00

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Electronic Procurement: Strategies for Success Training	20th April 2026	24th April 2026	Mombasa	Ksh89,000.00
E-Procurement System Design and Management program	10th Nov 2025	14th Nov 2025	Naivasha	Ksh89,000.00
E-Procurement: Developing, Implementing and Managing the Complete Process Training	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Equipment Procurement: Tactics and Strategies Training	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Fleet Management & Route Planning Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Fleet Supervision & Route Management for Transport Managers Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Global Sourcing Strategy & Smart International Procurement Program	13th Oct 2025	17th Oct 2025	Mombasa	Ksh.89,000.00
Integrated Inventory & Warehouse Management Training	11th May 2026	15th May 2026	Naivasha	Ksh89,000.00
Inventory Planning, Monitoring and Evaluation Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Managing Vendor Qualification, Performance & Contract Compliance Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Monitoring and Evaluation of Procurement Process Program	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
National and International procurement for Donor Funded Projects.	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
PPP Contract Management & Governance Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Procurement and Supply Chain Management lead Practices for Store and Procurement Staff Training	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Procurement Investigation, Audit & Compliance in the Public Sector Training	20th April 2026	24th April 2026	Mombasa	Ksh160,000.00

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Procurement Management for World Bank Funded Projects Training	11th May 2026	15th May 2026	Naivasha	Ksh89,000.00
Procurement Management for World Bank Funded Projects Training	20th April 2026	24th April 2026	Mombasa	Ksh89,000.00
Procurement Management of Equipment and Works for World Bank Aided Projects Training	10th Nov 2025	14th Nov 2025	Kampala	Ksh220,000.00
Procurement Management of Equipment and Works for World Bank Aided Projects Training	13th Oct 2025	17th Oct 2025	Mombasa	Ksh160,000.00
Projects Procurement and Management Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Proposal Writing and BID management Program	20th April 2026	24th April 2026	Naivasha	Ksh160,000.00
Protocol, Etiquette and Diplomacy Course for Corporate Drivers Program	10th Nov 2025	14th Nov 2025	Naivasha	Ksh89,000.00
Public Procurement and Governance for Public Entities Training	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Public Procurement and Portfolio Management program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Public Procurement, Contract Management and Assets Disposal Training	20th April 2026	24th April 2026	Machakos	Ksh89,000.00
Road and Traffic Safety Management Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Stores Management and Inventory Control Program	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Strategic Logistics: Planning and Management Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
	20th April 2026	24th April 2025	Mombasa	Ksh89,000.00
Strategic Procurement Planning and Budgeting Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00

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	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
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Tender Design and Contract Management in the Public and Private Sectors Training	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Tender Management Specifications & Contracts Training	20th April 2026	24th April 2026	Naivasha	Ksh160,000.00
The Fundamentals of Fleet Management For Executive Drivers Training	4 Aug 2025	8 Aug 2025	Mombasa	Ksh89,000.00
Transport & Fleet Management Strategies for the Public Sector Training	11th May 2026	15th May 2026	Eldoret	Ksh89,000.00
Transport Management and Fleet Operations Training	20th April 2026	24th April 2026	Naivasha	Ksh89,000.00
Transport Management for Executive Drivers Program	4 Aug 2025	8 Aug 2025	Naivasha	Ksh89,000.00
PROJECT MONITORING AND EVALUATION PROGRAMS				
Assets Management And Disposal Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Monitoring & Evaluation for Development Projects Training	20th April 2026	24th April 2026	5Mombasa	Ksh220,000.00
Monitoring & Evaluation for Governance Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh160,000.00
Monitoring and Evaluation in the Public Sector for Project Officers Training	13th Oct 2025	17th Oct 2025	Mombasa	Ksh160,000.00
Monitoring and Evaluation of Donor Funded Projects Training	11th May 2026	15th May 2026	Mombasa	Ksh220,000.00
Monitoring and Evaluation of Grant & Effective Report writing Training.	20th April 2026	24th April 2026	Mombasa	Ksh234,000.00
Project Audit and Value for Money Enhancement Strategies Course	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00

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Resource Mobilization, Fundraising & Projects Proposal Writing Training	13th Oct 2025	17th Oct 2025	Mombasa	Ksh225,000.00
Results-Based Monitoring and Evaluation Course	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00

Strategic Monitoring and Evaluation for Donor Funded Projects Program	11th May 2026	15th May 2026	Mombasa	Ksh234,000.00
RECORDS MANAGEMENT PROGRAMS				
Advanced Electronic Document and Records Management Systems Training	15 Sept 2025	19 Sept 2025	Mombasa	Ksh89,000.00
Advanced Records and Archives Administration Program	22 Sept 2025	26 Sept 2025	Mombasa	Ksh89,000.00
Best practices in Document Control and Records Management Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Best Practices in Electronic Records Management Program	20th April 2026	24th April 2026	Mombasa	Ksh89,000.00
Documents and Records Management Compliance Program	10th Nov 2025	14th Nov 2025	Machakos	Ksh89,000.00
Efficient Records and Data Management Systems Program	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Electronic Records Management and Information Security Training	11th May 2026	15th May 2026	Machakos	Ksh89,000.00
Email Management & Best Practices Training	20th April 2026	24th April 2026	Naivasha	Ksh89,000.00
E-Records Management for Competitive Advantage Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00
Essentials of Records & Information Management Program	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Information for Quality Service and Customer Satisfaction Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00

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Integrated Electronic Records Management Policies Training	20th April 2026	24th April 2025	Mombasa	Ksh89,000.00
International standards in records management Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00

New trends in Electronic Records and Document Control Program	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Records Management Policy and Procedures Program	20th April 2026	24th April 2026	Mombasa	Ksh89,000.00
The Role of Records Officers in Dynamic and Virtual Environments Training	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00

SECURITY MANAGEMENT COURSES

Sustainability Leadership and Corporate Responsibility Training	20th April 2026	24th April 2026	Mombasa	Ksh89,000.00
Security Management, Planning & Asset Protection with Integrated Security Solutions Programs	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Certified Information Security Manager Course	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00
Security Intelligence Analysis & Strategic Risk Management Course	20th April 2026	24th April 2026	Mombasa	Ksh89,000.00
Physical Security and Insider Threat Intelligence Program	10th Nov 2025	14th Nov 2025	Mombasa	Ksh89,000.00

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Cyber Security Threat Intelligence Program	13th Oct 2025	17th Oct 2025	Mombasa	Ksh89,000.00
Data Management, Security and Warehousing	11th May 2026	15th May 2026	Mombasa	Ksh89,000.00

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